



East Kolkata Wetlands Management Authority

Department of Environment, Government of West Bengal
Pranisampad Bhaban, 5th Floor, LB - 2, Sector - III, Salt Lake, Kolkata – 700106

NOTICE INVITING QUOTATION

No. – 01/NIQ/EKWMA/2021-22

Date: 09 .11.20201

Sealed rate quotations are invited from the competent bidders for supply of following materials as per following terms and conditions:

Sl. No.	Items Particulars	Required Nos. (in Pieces)
1.	Installation of signage at Ramsar site (East Kolkata Wetlands). Board should be of 5(L) X 3(W) ft. size made of stainless steel. The matter will be provided by Authority.	2

1. Interested bidder may submit their application (use their company letter head, which must contain address of the contractor / agencies and also phone number) along with photocopy of the following documents duly attested:

- GST Registration
- PAN Card
- Trade License
- Registration Certificate (for Registered company, if eligible)
- Partnership Deed & Power of attorney (for Partnership Firm)

2. The bidder shall quote only one price conforming to the specification of item. Quoting multiple prices shall be rejected. Price to be quoted in Indian Rupees only.

3. The Authority may not accept offer only on the basis of lowest price. Quality is the essence of the contract.

4. The quoted price should be inclusive of cost of the items, all taxes & duties and that of free delivery, etc. The quoted price should remain valid for 60 days from the date of opening of the quotation. Bids quoting price excluding taxes, duties etc. shall be rejected. The bidder shall be bound to supply the items quoted, at the same price quoted in the bid, up to 60 days from the date of opening of the quotations.

5. The Authority reserves the right to reject any quotation without assigning any reason thereof and the decision of the Authority will be final and binding. Quotation received after the submission date and time will be rejected.

6. If last date of submission of quotation happens to be a holiday or office work is affected due to any unforeseen circumstances, last date of dropping will automatically be extended up to 2 p.m. of next working day.

7. Payment will be made by Account Payee Cheque / NEFT within 30 days of production of bills (in duplicate) accompanied by receipt copy of the delivery challan, installation note and photograph duly signed by the consignee of the Authority mentioned in the work order along with money receipt.

8. Sealed envelope super scribed as 'Quotation for Signage' should be addressed to the **Chief Technical Officer, East Kolkata Wetlands Management Authority (EKWMA), Pranisampad Bhaban, LB-2, Sec-III, Salt Lake, Kolkata-700106.**

9. Last date of submission: 22 .11.2021 (3 p.m.)

Date of opening: 23.11.2021 (2p.m.)

Chief Technical Officer
East Kolkata Wetlands Management Authority